

St Theresa's Fundraising Approach

Aim

St Theresa's Parents and Friends will ensure that active and sustainable fundraising is carried out within the school community that:

- supports the Board of Trustees' objectives for enhancing school facilities
- supports the teachers through helping provide extra resources for a quality and vibrant curriculum
- promotes the school's values and helps create a positive school profile and sense of community.

Review

To provide continuity, the plan is "rolled over" but will be confirmed at a 'non-detail' level for the following year in term four of each year.

Fundraising Activities For Each Year

Overview

All fundraising proposals and activities which will approach the St. Theresa's school community (ie students, staff, parents and friends) for money are to be brought to a Parents and Friends Committee Meeting. - it will be helpful if all proposals address the fundraising criteria suggested at end of this document

This requirement is to ensure that there will be no duplication of activity or timing and that there are no clashes with wider parish considerations. The activity can then be entered onto the fundraising annual plan. This will also help to ensure that as a school community we can best meet all fundraising objectives.

Depending on what is being proposed, notification may be in the format of the attached example (Appendix A) of a proposal for Year 6 fundraising, or it may need to be far more detailed if a large fundraising proposal (eg. a full risk assessment completed).

The fundraising annual plan will be available on the website and will also be displayed on the school notice board.

St Theresa's School Gala

This activity is recognized as being the major fundraising activity for the school community and will always take place in Term 1 of each school year. It is to be the sole fundraiser for this term to maximize a strong return.

In 2005 school families voted to continue the gala.

In 2007 Parents and Friends confirmed its commitment to the gala.

The gala is seen to:

- bring in significant funds—approximately \$200 per family

- foster community spirit both within the school and the wider community
- be an excellent opportunity to showcase the school and raise its profile within the community
- be an event the children love and look forward to.

Year six camp

Each year as part of Education Outside of The Classroom the year six class(es) goes away on a camp. Raising money for this camp is an important part of the fundraising annual plan. Fundraising for this activity is organised primarily by year six (parents/children/teacher(s)) but is supported by Parents and Friends.

Other activities

Every second year St Theresa's has a school production in Term III which requires a lot of effort from staff, students and parents. There will be no major fundraising activities during this time.

Otherwise terms II and III are good terms for one significant fundraising activity as well as smaller fundraising activities.

Criteria to assist in the selection and suggestion of fundraising activities.

- Does it promote St. Theresa's school's values?
- Does it positively contribute to the school's profile/children's education?
- Is it doable/ realistic?
- Does it fit within the school calendar, the fundraising annual calendar and other parish/community activities – e.g. sacramental programme; school galas; etc
- How much money is it estimated it will make?
- How much time will it take? This may include prep. time and /or time for activity
- Is it easy /affordable
- How will it impact on staff/parents/support staff– strategies to minimise impact
- How much help/support is needed from staff/support staff/ parents/other.
- Are there any OSH issues? RAMS (risk management)

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Appendix A

Activities Planned for fundraising for Year 6 Camp

Purpose	What	Date/ Time frame	Target group	Expected Profit	Organisers	Extra info
To raise funds to send twenty (20) Year 6 students on their EOTC camp (17-21 Nov) in Nelson	Mother's Day Raffle	Drawn at Assembly 9th May	School and wider community	\$200app	Donna and Yr 6 children	
	Father's Day Raffle	Drawn at Assembly 5th Sept	School and wider community	\$200app	Donna and Yr. 6 children	
	1 Bring & Buy day	Early term 3 – lunchtime at school	Children	\$700app	Donna and Yr6 children	
	Bunnings Warehouse Sausage sizzle	Dates to be confirmed	Wider community	\$800app	Yr 6 Parents	A roster will be organised for this.
	Porirua Little Theatre	End of June???	Community	\$1000.00	Yr6 Parents/Donna	We are investigating this at the moment no set show has been booked
	Raffle for a Trailer load of wood	Beg of Term 2	School and Wider community	\$300app	Donna/ Yr6 children and families	
	BBQ sausage sizzle at school 2 x Sunday's after school mass	Term 2 and 3 Sunday 25th May Sunday 7th Sept	School/Paris h Community	\$150 each	Yr 6 families	

There will be a meeting held towards the end of Term 1 for Year 6 parents to brainstorm other possible fundraising ideas. At this stage the highlighted activities have already been organised. The others will happen and are in the process of being organised.

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Appendix B

What makes good or bad fundraising?

